



# **RUN SHEET**

Name:		••••••			
Address:		•••••			
Email:		•••••			
Date:		•••••			
Time:		•••••			
Function Type/Area	a:	•••••			
Guest Numbers	Adult:	Children:			
Beverages	Bar Tab: \$	Guest Pay Individually:			
Catering Canape	: Pizza & Pasta: BBQ:	Celebration: Platters:			
Allergies	Yes:	No:			
Dietary	Yes:	No:			
Accommodation:	Yes:	No:			
Number of rooms required:					
	Late check out required:				
Please note all accommodation guests will be required to provide photo identification, and booking must be in the name of the guest staying in the room.					
Entertainment:	Yes:	No:			
9 .	ing on the entertainment you requinment and the venue will obtain a				
Adult entertainment is NOT permitted					
Booked by Venue	Yes:	No:			
<b>3</b>	Yes:	No:			
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Entertainment booked externally will need to provide current Public Liability Insurance Cetificate no later than 7 days prior to the event.



## TERMS AND CONDITIONS

#### FIRE ALARMS & SMOKE DETECTION

All areas of the venue are fitted with fire protection devices, in the event of activation & NSW Brigade attends the current call out fee is \$1750.00 and is the responsibility of the person who books the function or the accommodation room and will be deducted from the Credit Card Provided

#### **CCTV & PRIVACY ACT (1988) NSW**

All guests are reminded that the entire venue inside & out is under constant CCTV. In the event that NSW Police or Office of Liquor & Gaming attend the Hotel's Policy is download and supply upon request. Under the Privacy Act (1988) NSW footage will not be supplied to any third parties without written authorisation from the NSW Police, Office if Liquor & Gaming or NSW Judicial Representatives.

#### ENTERTAINMENT, BOOKED BY HOTEL

All entertainment is to be payed for 7 days prior, In the event of cancellation the booking fee is non refundable and all monies will be paid to the entertainers with invoice provided. This is a legal requirement of the "Musicians Award".

#### ENTERTAINMENT, BOOKED EXTERNALLY

Please note if entertainment is provided externally a current public liability insurance policy (certificate of currency) is to be provided to the venue 7 days prior to the event.

#### EXTERNAL FOOD & BEVERAGE

With the exception of Birthday Cake/s, other food & beverage is not permitted to be brought onto the premises under any circumstances

#### **FUNCTION TIME**

All functions are allocated a 4 hour window, however depending on the finish time you may be requested to vacate the designated function area to allow for cleaning. Your party is welcome to stay on the premises and enjoy the other facilities on offer in this event.

#### **MINORS**

All Children are welcome to attend functions, however Children must be in the company of a responsible adult or guardian. Children are not to be left unattended at any time.

#### PHOTOGRAPHY & VIDEO

You are most welcome to photograph or video your event, please be aware that no photo's or filming is permitted in the gaming room. Management also reserve the right to post photographs and or video on various social media platforms.

#### **PARKING**

Is provided free of charge in the Hotel's car park. All property is left at the owners risk and the Hotel accepts no responsibility for damages.

#### **DEPOSIT & CONFIRMATION**

A deposit of \$300 applies to all function bookings for 20 guests or more. The \$300 deposit will be credited to your account on the date of the event. Cancellations 14 days prior to the event will receive a full refund of the \$300 deposit.

#### **PAYMENT**

All functions are to be confirmed with a 25% deposit payable no later than 7 days prior to the event. In the event that on the day numbers are less than confirmed there will be no refund/credit or reduction in cost.

#### **DAMAGES**

The nominated person responsible for the booking agrees to provid a valid credit card for the sole purpose of paying for any damages or alarm activation whether through their own actions or those invited to attend the event. Invoices will be supplied to you for verification

### TERMS AND CONDITIONS CONTINUED

#### RESPONSIBLE SERVICE OF ALCOHOL

All guests are reminded that they must adhere to current RSA guidelines and any direction given by either Hotel Management or Security. The person responsible for the Booking must be aware of Hotel House Policy and inform guests.

#### **SECURITY**

For large functions of 50 guests or more security will be required, this is at a cost of \$50 + GST per hour with a minimum of four hours. All 18th & 21st, Hens & Bucks events will require one security guard.

#### MINIMUM SPEND

Please note that bookings for the rooftop with exclusive use are required to spend a minimum of \$5000. For non exclusive use of shared spaces will NOT attract a minimum spend.

Deposit:	Payment Type:			
Date Paid:	Value \$:			
ACCEPTANCE OF TERMS & CONDITIONS				
terms and conditions laid out above	being the function organiser, understand the			
Signature:	Hotel Representative:			
Date:	Nate:			





# **CANAPE MENU**

MINIMUM 20 GUESTS

### **PACKAGE A** \$25.00 PER HEAD

Select 5 x Standard

### **PACKAGE B** \$30.00 PER HEAD

Select 5 x Standard 1x Classic

### **PACKAGE C** \$36.00 PER HEAD

Select 5x Standard 2 x Classic

\* Additional items added for extra cost

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	SIANDA	MIX.			
	VEGETABLE SPRING ROLLS w/ sweet chili sauce (V)		GARLIC PRAWN TWISTS w/ sweet chili sauce		
	MINI MIXED BEEF PIES w/ tomato sauce/bbq		CHORIZO HALOUMI SKEWERS w/ tomato chili jam (GF)		
	GOURMET SAUSAGE ROLLS w/ tomato sauce/bbq		SMOKED SALMON ROSETTES w/ crème fraiche on potato rosti		
	SPICY CRUMBED CHICKEN WINGS w/ ranch dressing dip		GRILLED CHICKEN SKEWERS w/ satay sauce (GF)		
	SALT & PEPPER SQUID w/ aioli & lemon		RARE THAI BEEF w/ cucumber & mint (GF)		
	PORK RIBS (2KG) w/ chipotle bbq (GF)		FISH COCKTAILS w/ golden fried beerbattered flathead		
	BEEF RIBS (2KG) w/ chipotle bbq (GF)		CHICKEN NUGGETS w/ golden fried beerbattered nuggets		
CLASSIC					
	BEER BATTERED FISH w/ chips, tartare & lemon MEDITERRANEAN LAMB SKEWERS w/ tzatiki (GF) CAESAR SALAD *add chicken \$1 per person PULLED PORK SLIDERS w/ spicy slaw		*add chicken \$1 per person BEEF CHEESE BURGER SLIDERS w/ pickles, ketchup & mustard HALOUMI FRIES w/ beetroot tzatzilki		

<sup>\*</sup> All of the above come with dipping sauces



# PIZZA & PASTA MENU

MINIMUM 20 GUESTS

### \$29.00 PER HEAD

Choose any 6 pizza's, 1 pasta & 1 salad from below Complimentary garlic bread slice per guest on arrival

	PIZZA SELECTIONS				
	MARGHERITA w/ buffalo mozzarella, basil, oregano & napolitana sauce		HAWAIIAN w/ ham, pineapple, mozzarella on napolitana base		
	BBQ MEAT LOVERS w/ bacon, pepperoni, beef sausage & ham on bbq base.		VEGETARIAN w/ onion, mushroom, capsicum, olives, pineapple on napolitana base		
	LOADED PEPERONI w/ pepperoni, mozzarella & napolitana sauce		GARLIC & HERB w/ garlic, herb, mozzarella on napolitana base		
	BBQ CHICKEN w/ bacon, mushroom & chicken on bbq base		PERI PERI CHICKEN w/ chicken, onion, capsicum, mozzarella, peri peri sauce on napolitana base		
	SUPREME w/ pepperoni, ham, onion, capsicum, mushroom, olives, pineapple, mozzarella on napolitana base		NUTELLA PIZZA (DESSERT OPTION) w/ crushed nuts, strawberries and nutella		
•••	PAST	A			
	SPAGHETTI BOLOGNESE w/ slow cooked beef mince in rich tomato sauce with parmesan		CLASSIC BEEF LASAGNE w/ layers of slow cooked beef mince in rich tomato sauce with parmesan		
	PENNE BOSCAIOLA w/ bacon, mushroom in garlic, white wine and cream sauce		WILD MUSHROOM RISOTTO w/ shaved parmesan		
	GNOCCHI NAPOLI w/ olive oil, garlic, cherry tomato & basil napoli sauce		BUTTERNUT PUMPKIN RAVIOLI w/ roasted pine nuts, sage in pink sauce with pamesan		
	SALADS				
	CAESAR w/ lettuce, bacon, egg, crouton, parmesan & GREEK w/ mixed leaf, cherry tomato, cucumber, spa GARDEN w/ lettuce, bacon, egg, crouton, parmesan &	dre nis	ssing n onion, feta, olives & dressing		



# **BBQ MENU**

MINIMUM 20 GUESTS

■ MINI MEAT PIES

☐ MINI SAUSAGE ROLLS

### \$38.00 PER HEAD

	Select 3x Meat/	Seafood below		
	MEAT   S	EAFOOD		
☐ GRASS FED RUN	MP STEAK	□ PORK SOUVLA	KI	
☐ GOURMET BEEF	SAUSAGES	☐ BARRAMUNDI	FILLET	
☐ CHICKEN SOUVI	LAKI	□ LOCAL TIGER F	PRAWN SKEWERS	
	SALAD &	§ SIDES		
SHARED BU  GREEK SALAD  w/ cucumber, tomato, capsicum, spanish onion, celery, kalamata olive, fetta, oregano & traditional dressing		□ CAESAR SALAI w/ lettuce, bacor parmesan & dre	n, egg, crouton, ssing	
□ POTATO SALAD   w/ potato, carrot, g   traditional salad c	herkin, boiled egg in ream	■ BOWL OF FRIE w/ choice of aioli sauce		
CELEBRAT NO MINIMUM / AL	ION OF LIF	E MENU		
OPTION 1 \$30.00 PER HEAD Select 6 x Items	OPTION 2 \$35.00 PER HEAD Select 8 x Items	OPTION 3 \$45.00 PER HEAD Select 10 x Items	OPTION 4 \$50.00 PER HEAD Select 12 x Items	
	ME	NU		
<ul> <li>□ SATAY CHICKEN SKEWERS</li> <li>□ FISH COCKTAILS</li> <li>□ VEGETABLE SPRING ROLLLS</li> <li>□ SEASONED WEDGES</li> <li>□ ASSORTED SANDWHICHES</li> </ul>		<ul> <li>□ FRIED CALAMARI</li> <li>□ FISH QUICHE</li> <li>□ VEGETABLE SAMOSAS</li> <li>□ SPINACH &amp; RICOTTA TRIANGLES</li> <li>□ CHICKEN WINGS</li> </ul>		
☐ ASSORTED SANDWINGHES ☐ ASSORTED NORI ROLLS		☐ TEMPURA PRAWNS		

☐ ARANCINI

☐ ASSORTED CAKES



FINGER FOOD & PLATTERS PRE ORDER ONLY				
HOT PLATTERS				
	PORK RIBS 2KG (GF) -\$90.00 BEEF RIBS 2KG -\$90.00 CRUMBED PRAWNS -\$85.00   24 pcs W/AIOLI PRAWN TWISTERS -\$75.00 FISH COCKTAILS -\$85.00   24 pcs CHICKEN SKEWERS (GF) -\$65.00   25 pcs LAMB SKEWERS (GF) -\$85.00   25 pcs CHICKEN NUGGETS -\$70.00 VEGETARIAN SPRING ROLLS -\$60.00   96 pcs	□ SPICED CHICKEN WINGS -\$80.00   40 pcs □ CALAMARI -\$75.00   40 pcs □ CHEESE & SPINACH TRIANGLES (V) -\$65.00   36 pcs □ GOURMET PARTY PIES -\$70.00   36 pcs □ GOURMET SAUSAGE ROLLS -\$70.00   24 pcs □ MINI QUICHES -\$70.00   36 pcs □ FRANKFURT'S -\$65.00 □ CHIPOLATA (GF) -\$65.00		
	OTHER SELECTIONS	SANDWICHES, CAKES & DIPS		
	ASSORTED MINI BAGUETTES -\$80.00   30 pcs ITALIAN MEATBALLS (GF) -\$60.00 SPAGHETTI NAPOLITANA -\$70.00   24 pcs WEDGES -\$50.00 CHICKEN STRIPS -\$60.00 FRIES -\$50.00 MINI CROISSANTS w/ ham, cheese & tomato -\$50.00   20 pcs	<ul> <li>□ ASSORTED WRAPS -\$80.00   40 pcs</li> <li>□ FAIRY BREAD -\$40.00</li> <li>□ FRESHLY BAKED DANISH -\$80.00   20 pcs</li> <li>□ SCONES W/ JAM &amp; CREAM -\$70.00   20 pcs</li> <li>□ SEASONAL FRUIT PLATTER -\$90.00</li> <li>□ MINI CAKES -\$80.00   20 pcs</li> <li>□ CHEESE BOARD &amp; CRACKERS -\$110.00   20 pcs</li> <li>□ ANTIPASTO PLATTER -\$120.00   serves 8 people</li> </ul>		
COLD PLATTERS				
	FRESH SYDNEY ROCK OYSTERS - market price	<ul><li>FRESH LOCAL TIGER PRAWNS</li><li>- market price</li></ul>		

FRESH SYDNEY	ROCK	OYSTERS
- market price		

- market price
- □ SEAFOOD PLATTER market price



HOST YOUR CHILDS NEXT EVENT AT THE OVERLANDER

# PLATTERS

CHICKEN NUGGETS w/chips - \$80

MINI HOTDOGS w/chips - \$85

BATTERED FISH AND CHIPS - \$85

MINI BEEF PIES w/chips - \$85

FAIRY BREAD - \$50

VANILLA ICE CREAM - \$2 PER CHILD

Overlander Hotel is a family friendly venue family friendly venue and we offer a great ange of options for your children's celebrations